



XXIV Konopka

Coimbra, 24-25 Jan 2019

ISCAC Coimbra Business School

Please prepare your manuscript before submission, using the following guidelines:

Extended abstract requirements

Title	Times New Roman 14 cpi font.
Author details	Should be supplied the full name of each author (bold font, Times New Roman 11 cpi font), the affiliation of each contributing author and correct email addresses (Times New Roman 11 cpi font, italics).
Extended Abstract	Between 800 and 1000 words. Times New Roman 12 cpi font.
Keywords	Up to 5 keywords (Times New Roman 12 cpi font, italics).

Manuscript requirements

Format	Article files should be provided in Microsoft Word format.
Length	Research Papers should be at most 7500 words in length. Doctoral Research Projects should be at most 5000 words in length. This includes all text including references and appendices.
Title	Times New Roman 14 cpi font.
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Abstract	Maximum is 10-12 lines (Times New Roman 12 cpi font).
Keywords	Up to 5 key words (Times New Roman 12 cpi font, italics).
Footnotes	Should be numbered consecutively throughout the text with superscript Arabic numerals, typed Times New Roman 10 cpi, and single spaced.
References	References to other publications must be in APA style (6th Edition) and carefully checked for completeness, accuracy and consistency. You should cite publications in the text: (Adams, 2006) using the first named author's name or (Adams and Brown, 2006) citing both names of two, or (Adams et al., 2006), when there are three or more authors. When several publications are included consecutively, they shall be listed in chronological order and separated by semicolon (;). If two or more publications are dated in a same year, alphabetical order will be the second listing criteria. In case of literal transcriptions, text shall be inside inverted commas, and reference page/s could be included in the quoted reference, as follows: Name (year, p. xx), (Name year, pp. xxxx). At the end of the paper a reference list in alphabetical order should be supplied.

